

**STUDENT INFORMATION
2016--2017**

Dance Fredericton Inc.
20 York St.
(506)457.2538
www.dancefredericton.com

Mission Statement

Dance Fredericton Danse Inc. is a non-profit, community based dance school providing professional instruction in a variety of dance forms. Students are offered the opportunity to experience the joy of dance as performance art in a creative and positive environment. The school aspires to offer students a foundation to pursue further studies in dance.

IMPORTANT DATES to mark on your calendar!!!

Term 1: start: September 19 Last day: December 17
Term 2: start: January 9 Last day : May 27

**Year End Rehearsal
&Performance**

June 2 & June 3, 2017

Studio Closed – NO CLASSES ON THE FOLLOWING HOLIDAYS:

Thanksgiving

**Saturday, October 8,
Monday October 10th**

Remembrance Day

Friday, November 11

March Break

March 4 – March 12

Easter Break

April 14, 15, 16, 17

Storm Policy

Classes are not automatically cancelled with school closure. Please call the DF studio (457.2538) or check our website (www.dancefredericton.com) or our Facebook page for up to date information.

Year End Performance

Students participating in the performance need to attend all performance related classes and rehearsals. **Missing more than two classes/rehearsals after March break may result in a student's dismissal from the performance.** All studio and theatre dress rehearsals are mandatory. **Year End Rehearsal & Performance - June 2 & June 3, 2017**

General Information

Please refer to our uniform guidelines for specific class requirements. Students **MUST** be in proper uniform (**this includes hair**) to participate in class. *All That Jazz* (454.6318) carries all DF uniforms.

Please ensure that your child arrives on time for classes and rehearsals.

Warning: Students who arrive late for class and miss warm-up are more susceptible to injury.

Please call the studio and leave a message if you or your child will be late or unable to attend class or rehearsal.

Students with any injuries are to inform their teacher prior to class. Students unable to participate in class due to injuries are welcomed and encouraged to come observe.

Dance is physically demanding. If your child will be at the studio for extended periods or comes straight from school, please provide a nutritious snack (gum, pop or candy are not permitted in the studios). Snacks must be consumed in the areas provided (changing room and waiting area). Please respect your studio and clean up after yourself.

Please remove all street shoes **BEFORE** entering the office and studio areas.

In order to participate in pointe classes students are expected to meet the necessary strength and technical requirements. This assessment will be made by the pointe class teacher.

Progress reports are issued in May to all DF students in year-long programs. Programs are based on students remaining in a level for two years. Advancement to the next level is not automatic. Each student will be assessed on technical ability and placed according to the teacher's recommendation.

We welcome your questions concerning the progress of your child. We do however ask that teachers not be requested to take time out of their teaching schedule to meet with you. You are invited to leave a message for your child's teacher with reception or on the DF information line (457.2538). Teachers will respond to your question and concerns as soon as possible.

Dance Fredericton reserves the right to make instructor changes and substitutions as necessary and to cancel classes due to insufficient registration.

Absolutely **NO** parking in the upper parking lot prior to 5pm. This includes quick drop offs.

Do not drop off your dancer any earlier than 15 minutes prior to class unless Ok'd by office

Tax Receipts will be issued the End of February.

Student Code of Conduct

Dance classes have their own set of rules and manners. They are meant to preserve the long history of discipline in dance and show respect to the dance professionals who lead the classes. Our goal is to create an environment where students feel both nurtured and challenged. At the same time, our instructors maintain appropriate order, safety and discipline to ensure a safe, positive and educational environment, DF reserves the right to refuse admittance to any person who jeopardizes our ability to provide such an atmosphere. Disrespectful or disruptive behaviour or language in class is not appropriate and will not be tolerated.

Dance Fredericton strives to maintain a positive learning environment for its students. Please be courteous in your dealings with our teachers, accompanists, reception personnel and board members. Parents displaying disrespectful or inflammatory behaviour or conduct will be asked to leave the school and such behaviour may result in the discharge of their child from the class and DF program.

Bullying, harassment and intimidation of fellow dancers will not be tolerated. Any such behaviour on the part of a student may result in dismissal from the class and ultimately in suspension from the school.

The school respectfully requests the following:

1. Students are to display a courteous manner at all times and comply with the rules of the school
2. Students are to conduct themselves in a manner that does not interfere with others use and enjoyment of the facilities
3. Students are to arrive on time for class and rehearsal (calculate 5-10 minutes before class to allow time to change and stretch)
4. That students do not wear jewellery or nail polish (small earrings are OK)
5. Students are to arrive fully groomed – hair must be up and out of the face for all classed and rehearsal (proper ballet bun required for all ballet and pointe classes)
6. Students arrive with the proper class uniform – no substitutions
7. Students or parents inform reception beforehand if they will be late or absent
8. Disruptive classroom conduct, chronic tardiness and inappropriate behaviour or appearance may result in dismissal from class
9. That students respect all studio equipment (no hanging off or leaning against barres, piano and no touching of sound/stereo system)
10. **No electronic devices are to be brought into the studio (cell phone, iPods, mp3-players) – please leave these items in the change room or at home (DF is not to be held responsible for lost or stolen articles)**

A student may be disciplined for failing to comply with the Code of Conduct

Teacher Code of Conduct

Dance Fredericton teachers have the requisite experience and qualifications appropriate to the levels and techniques being taught. All our teachers undertake to:

1. Work in an open and cooperative environment with all students and their families
2. Recognize and respect uniqueness, dignity and potential of each individual student
3. Act in such a manner as to promote and safeguard the interests and wellbeing of all students
4. Apply appropriate teaching aims and assessment procedures to students and ensure that students and families receive or have access to advice when necessary
5. Use flexible teaching skills to create a productive learning environment

Withdrawal and Refund Policy

A registered student who wishes to withdraw from class/classes and receive a refund must complete the following procedure:

1. Notification of withdrawal must be in writing, advising DF of the students name, class(es) and reason for withdrawal. A withdrawal form can be obtained through reception. The official date of withdrawal is the date of receipt of written notice during the first four weeks of classes. Following the first four weeks of classes, four weeks notice of withdrawal is required, so the official date of withdrawal shall be four weeks from the date of receipt of written notice.
2. The administration will advise the Treasure who will issue a refund for each class the student is registered, in accordance with the following refund policy:
 - i. A full refund will be issued, less the fee for each class that has passed from the start of the year until the official date of withdrawal
 - ii. The yearly membership fee of \$10.00 is not refundable
 - iii. No refunds will be issued after March break
 - iv. No refunds will be issued in the event of disciplinary action

Comments and or suggestions are always welcome. Please send email to dancefredericton@nb.aibn.com